



Asia Pacific Career Development Association

Board Meeting April 7/8, 2014

ATTENDEES: Marilyn Maze, Shelley Tien, Martha Russell, Diana Bailey, Richard Knowdell, Sing Chee Wong, Soonhoon Ahn, Natalie Kauffman, Yoshi Ishikawa, Cheri Butler, Julie Urbahn, Andrew Rimington, Jessie Niu

***** See also attached PPT with discussion talking points**

Minutes of previous meeting: Changes/approval

Minutes were approved as amended by adding Andrew Rimington as an attendee at the Dec. 2013 BD meeting.

Treasurer's report: Approved as submitted. Will be filed for audit.

Committee Director Reports: See also PPT with Discussion Points

- Bylaws Committee: Deirdre could not be on the call but Martha Russell reported.
- Policy and Procedures Manual: Martha has also reviewed the draft after Marilyn and Satomi did initial review.
 - Aware that written for US/NCDA based standards.
 - Need to reword to reflect international languages and mean, applications and interpretations.
 - “Organizational Benefits” needs to be defined.
 - Need to edit/eliminate others
 - Martha will move forward based on past and future edits.
- Membership Committee: Satomi could not be on the call so Marilyn reported.
 - Many members have lapsed if they did not attend the conference last year and/or have not registered this year.
 - We need to review our policy re renewal dates and inform the membership.
- Nominations & Elections: Soonhoon
 - Soonhoon steps down in October. Shelley takes over then but we are looking for additional members as an officer as well as committee chairs.
 - Diedrea is stepping down. Need a replacement for Bylaws.
 - Maratha Russell will help with the bylaws next year.
 - Cheri will work on the Glossary Project.
 - Lisa Raufman may be interested in PR
- Professional Development: Dick
 - He is happy to continue on under Professional Dev.
- Publicity Committee: Cheri

- Website Committee: Jessie

Director Updates: See attached PPT with notes and comments

Australia: Andrew

Canada: Roberta reported that Canada is hosting several conferences this spring.

China: Dian

India: Narender

Indonesia: William

Japan: Yoshiji –

Guam: I person may be able to attend the conference.

Korea: Sungsik

New Zealand: Julie

Peru: Jorge

Vietnam: Chau

Singapore:

- Sing Chee reported that no one can attend the conference in Hawaii at this time.
- This is due to some folks preferred to go to the NCDA conference in CA and could not attend both. Looking forward to conferences more in their region.
- The PayPal problem may also be impacting membership renewal.

USA: Martha stated to see updates on the NCDA website to view all the US things going on. Additionally, she shared that NCDA are working with HR professionals as it relates to Career Development.

OLD/NEW BUSINESS:

Member Dues Structure: Sent by email

- Marilyn displayed the proposed revised dues structure and asked for comments and/or questions. She offered the discussion opportunity. This proposal will be shared with the membership and will be voted on during the APCDA conference.

Glossary Project: Cheri was not able to be on the call but Marilyn reported.

- This draft glossary is based on European terms that need to be defined and refined.
- English version then translated into Asia Countries. Review translations to be sure that the national definition still reflects the same meaning between and among APCDA.

APCDA Conference report

- Looking for BD members to assist with presentation introductions.
- Diana and others will take photos of presenters and Conference events.
- Marilyn is hopeful to have many later registrations as occurred in the past.

IAEVG Conference logistics: Soonhooh, Roberta, and Cheri attending

Roberta will connect BD members informally to Soonhooh.

NCDA Conference logistics:

- June 18th International Reception
- June 19th APCDA Annual MTg @ 8 am

- Diana will not be able to attend the conference this year; so will need someone to take minutes during the annual Meeting.

Webinar: Report and future plans

Roberta granted \$550 to APCDA after the webinar presented in –kind.

More webinars topics are being discussed.

2015 Conference Plans:

- Yoshi has reserved the KFC Hall Sept 15-17
- See also PPT slides with further details

2016 Conference Plans: Shelley

- Looking to be hosted by the University as partner as well as be a cost effective location.

PAC Agreement update: Shelley

- Psychological Assessment Corp, Taiwan. See also notes/ppt
- Need Chinese and English skills; fees go back to both the reviewer and APCDA more details to follow

Singapore Problem:

- Singapore government has a law against use of PayPal. What are solutions??
- Singapore Resident, Sing Chee, has used PayPal for personal use...maybe government is concerned that there might be issues of money laundering???? Other payment solutions being used in Asia???
- Roberta suggested perhaps Life Strategies could be a secondary processor or NCDA???

Annual Meeting during the Conference: Tues. 4-6 pm

BD meeting may be off site so as to assure a quiet site to facilitate communication

Submitted by,

Diana M. Bailey

Diana M. Bailey, APCDA Secretary