



Asia Pacific Career Development Association

APCDA Officer Meeting

March 18/19, 2018

Marilyn Maze called the meeting to order at 9pm ET US.

Present: Brian Hutchison, President; Carla Siojo, President-Elect; Momoko Asaka, Secretary; Emily Lizada, Administrative Assistant; Marilyn Maze, Executive Director

Financials – 5/12 months- please see attached Balance/Budget report
Both Brian and Jose commented that the state of our finances looks good.

President's Message

Welcome and thank you for attending. Very excited about upcoming conference. Technology Taskforce will have a report ready in April.

Journal Progress Report

- Brian expects Journal will be released in April. When 4 articles are ready, that is sufficient
- Emily & Marilyn are creating a flyer for the conference packet soliciting authors and editors
- Carla will ask some of her colleagues in the Philippines to consider submitting articles.
- Time between submission and publication may be 1 to 3 years. Whenever articles are submitted, we will begin the editing process. When there are enough that have finished the editing process, we will publish them. The date published is not related to the date submitted, but rather the state of completion of the article.

Glossary Project

- We identified 60 words or phrases that we would like to define. So far, we have discussed 50 definitions.
- We plan to have a list of words with definitions ready for the conference.
- We plan to meet one more time before the conference.
- We are preparing a skit for the conference.

Policies Manual

- Responsibility for selecting Awards and Scholarships: This will be added to the policies manual.
- Committee meetings at conference? This will be added to the policies manual.
- Duties of Research committee? This will be added to the policies manual.
- Officers not eligible for awards: This will be added to the policies manual.
- Recommend that a Country Director have attended at least one conference? We will add a "strong recommendation" to the description of the Country Director position.
- Types of assistance for Member Countries: Marilyn will enumerate the types of assistance we already given, and provide a list of other suggestions for the Board to consider at a future time.
- Job definition for Country Director: This will be revised with the decisions made at this meeting.

- It will be the President's responsibility to decide who is the next Country Director. This way, the President can decide to ask the out-going Country Director for a recommendation, or to use another process for selecting the next Country Director.
- Term Limits: We agreed to recommend a change of the term length for Directors to 2 years. The bylaws already stipulate that the term limit is 2 terms. Marilyn will prepare bylaws voting instructions for our members so they can vote at the Annual Meeting.
- If Country Directors do not meet our expectations, we will not ask them to leave unless another person volunteers.

Final Webinar Report for 2018

Title	Presenter	#	Income
The Use of Metaphors in Career Development	Norm Amundson	19	\$430
Students' Pursuit of STEM Career	Vandana Chopra	3	\$90
Workforce of the Future	Regina Hechanova	5	\$120
The HEROIC Mindset: Navigating a Lifetime of Transitions	Rich Feller	8	\$170
Chaos Theory of Careers and the Changing World-of-Work	Jim Bright	16	\$410
Career Services in a Rapidly Automating World: Issues and Challenges for 21st Century Career Planning	Eric Anctil	19	\$490
Total		70	\$1710

2018 Conference - May 15-19, 2018, Tsinghua University, Beijing, China

- Status (as of March 17)
 - 155 registrants
 - Art District Tour: 18
 - Tsinghua Career Center Tour: 26
 - NEDP Tour: 11
 - Young PDI: 17
 - Amundson PDI: 23
 - Forbidden City/Temple of Heaven Tour: 23
- Carla will host a China Country Meeting at 1st Lunch. Marilyn requested a short entry for the Program Book to entice people to attend. Carla will also develop an agenda.
- Presidents' Meeting and Committee Meetings 2nd lunch
- Award Nominations: 5 nominations for Practitioner, 1 for Educator, and 2 for Lifetime. Past Presidents are now considering the nominations.
- What topic do we want discussed at the Member Meeting? Suggestions are as below.
 - Which new features do you care most about? (Marilyn can provide a list of those offered and those proposed, then ask for people to discuss these options and propose others.)
 - What the members are looking for the APCDA?
- What is our policy on product promotion presentations?
 - If presentations are submitted at the appropriate time – they will be rated by the selection committee
 - We could hold slots open for product presentations

Member Survey?

- Yes – we need a member survey to learn what all of our members think is important

2019 Conference – May 21-25, RMIT University, Ho Chi Minh City, Vietnam

Theme: **Navigating Career Development in the Age of Industry 4.0**

Tuesday, May 21	Morning	Tour of KOTO (Hospitality Ind Training for disabled)
	Afternoon	PDI by Seung-Ming (Alvin) LEUNG
Wednesday, May 22	Morning	Keynote by Seung-Ming (Alvin) LEUNG, The Chinese University of Hong Kong
Thursday, May 23	Morning	Keynote by Mr. Tran Anh Tuan, Vice Director of Labor Forecasting
Friday, May 24	Morning	Keynote by Mary McMahon, The University of Queensland
	Afternoon	PDI by Mary McMahon
Saturday, May 25	8 AM – 2PM	Optional Tour: Mekong Delta
	4 PM – 10 PM	Optional Tour: Ho Chi Minh City

Other Conferences

- 2020 Conference – India – Mar 10-15
- 2021 Conference Host will be chosen at April Board Meeting

Other?

- Momoko reminded Emily & Marilyn to provide lists of attendees from each country to the Country Directors. Emily sent the lists the next day. We hope Country Directors will encourage others from their country to attend. Emily will send the final lists after the registration deadline in April.

Meeting was adjourned at 10:30pm

Respectively Submitted,

Momoko Asaka

Secretary