

APCDA Officers Meeting

March 17/18, 2019

President's Message

- Carla thanked all of us for our dedication to APCDA

Staff Report

- Financial questions?
- We have 172 registrations total. Last year we had 190 total. Of these 172, 28 are unpaid, so some may not be coming, but most have asked for a hand invoice or are processing the payment. There are 39 "free" registrations (includes Officers, Professionals on the Vietnam Organizing team, Scholarships, Keynoters, Global Career Services Summit (2 people), second or third person from Sponsors (who get a 2nd or 3rd person free), Han and Connie, etc.
- Emily is converting the data into the right format for the eApp.
- Awards Selection is underway. We have at least one nominee for each Award.
- April Newsletter: Due March 20
- Webinar Report

Title	Presenter	#	Income
Blending Psychological Type and the Ancient Wisdom of the I Ching to Form a Universal Career Assessment Model	Brian Schwartz	9	\$220
Systems Thinking, Systems Stories and Narrative Career Counselling	Mary McMahon	24	\$590
Lifology	Praveen Parameswar	6	\$115
5 Steps to Your Dream Job	Vernon Williams	4	\$90
It Takes a Village: Maximizing Engagement in School, at Work, in Life	Roberta Neault	8	\$180
Intro to Design Thinking & Positive Psychology	Julie Niell	17	\$355
Total			\$1550

This is the best year so far, thanks to Soonhoon and the Program Committee.

Scholarship Request

- South Africa requested support to attend the APCDA Conference
- Options
 - No
 - Scholarship for one or 2 people to attend without paying registration.
 - Full scholarship. Travel and hotel would cost about \$1050.
 - Appeal to Harry Russell, donor for our Martha Russell Scholarship.
- Guidelines
 - Only give scholarships if there is a strategic partnership
 - Request must fit with our mission and vision – this group is outside of our region
- Decision: No

Other Request: Global Career Services Summit requested 10 minutes at our conference

- We already negotiated this relationship at the last Officers Meeting
- At this time, our schedule is fixed
- Giving them time would not be fair to our other vendors
- Marilyn will communicate this decision with them

Responsibilities for Local Organization Relationships (LOR) Taskforce

- Priorities
 1. Joint Memberships
 2. Co-Sponsorship/Media Partner Opportunities
 3. APCDA Accreditation of Training Programs
- Co-Sponsorship/Media Partner Opportunities (publicize events for other organizations)

- Newest offer: Korean Counseling Association. Recent past offers: Global Career Services Summit, Future Workforce Asia Summit, Erasmus Proposal, PsyCoun Institute
- Guidelines:
 - Event announcement must be relevant to APCDA Members
 - Our participation must benefit APCDA in some way, and benefits must outweigh negatives
 - Arrangement must be reciprocal (equal value for us and them) from our perspective
 - Agreements with no expense can be decided by staff with consultation with President. Any non-budgeted expense must be approved by the Board.
- There are too many different types of requests. We need to limit the types of requests for which the LOR Taskforce is asked to prepare guidelines.
- The LOR document will be edited to reflect these decisions, and the other parts of the document are ready to be handed to the LOR.
- Emily will help to schedule the first LOR meeting

New Member Countries/Areas

- Requests:
 - Southern India
 - Eastern China (Shanghai)
 - Southern China (Shenzhen)
- Representation by population and geographic features will be taken into account.
- In order to increase representation, we will invite additional people to represent additional regions.

Country/Area Reps Terms of Office

- Term limits were always 2 years, but never enforced.
- Need turnover so new people can see a path to join the leadership
- Changed the bylaws in 2018 to establish a 2-term limit
- Examples
 - Started in 2013: Sungsik Ahn, William Gunawan
 - Started in 2014; Leah Beth Naholowaa
 - Started in 2015: Raza Abbas
 - Started in 2016: Joseph Chan, Leili Jin
 - Committee Chair: Soonhoon Ahn
 - Research Committee Chair: Hsiu-Lan (Shelley) Tien
- Staff need to track the terms
- Need to produce a blanket statement so everyone is aware of the terms and the 2-term limit.
- Need to enforce gradually by asking those with more than 2 terms to find a replacement after their 3rd term, so we do not lose our most experienced people all at once.

NCD/IAEVG Memberships

- IAEVG charges \$532 USD annually, based on the size of our organization, 11 memberships
- NCD/IAEVG charges
 - Up to 3 members at \$285 annually
 - Up to 5 members at \$475 annually
 - Up to 10 members at \$900 annually
- Should APCDA be a member of other organizations?
 - We get marketing opportunities. We built our membership from the international guests at NCD/IAEVG, and they still offer us a room so we can continue to market to these people.
 - By attending their events, we learn about new ideas coming from other parts of the world
 - We have a vote in the affairs of these organizations through our group membership
- Decision: Table this issue.

The meeting adjourned at 11:30 PM

Respectively Submitted,

Momoko Asaka

Secretary